

EALING DEAN ALLOTMENTS SOCIETY

MINUTES June 12 2019, The Forester

Present: Christina Fox, Penny Wark, Tana Scott, Emma Payler-Lodge, Richard Ashcroft, Navroz Chandan

Richard Ashcroft and Navroz Chandan were unanimously co-opted as general committee members.

The **minutes** of the previous meeting were agreed. Matters arising:

CF to redesign allotment application form.

PW to chase Walpole ward re unconfirmed grant. (Northfields £1k grant confirmed).

Chair's report:

This covered a well-attended AGM, plot movement, bee keeping, dogs and a constructive Open Day planning meeting.

Matters arising:

Bees: the committee unanimously agreed that Plot 230B will be rented to Ealing Transition, established community group with bee expertise.

Dogs: The committee agreed that when dogs are off the lead repeatedly, the procedure should be: a verbal warning, a written warning and then a letter refusing the dog further access to the site.

Maintenance

The committee agreed to focus on maintenance planning rather than reporting. The Maintenance lead role is currently unallocated; EP will look after maintenance planning in the short-term.

The June 29 volunteer day will focus on preparing the site for the Open day.

EP to retrieve rolling maintenance schedule from SC.

Secretary's report

The Forester wants to move our committee meetings to Mondays.

PW: book room for meetings from August onwards; complete AGM countdown schedule; draw up Volunteer timesheet.

Treasurer's report

Bank balance as at 10 June 2019

- Site management account £2,762.90

Income and expenditure since last Committee Meeting, May 8 2019

- Site Management account -
 - Skip expenses £588.00
 - 8 yard Rubble skip (maintenance) - £258
 - 12 yard Normal skip (plot-holders) - £330

Website

Up to date with info about Summer Open day.

Summer Open day

Most tasks/responsibilities allocated and in good hands. Drinks licence done. Aiming to reduce use of disposable items. Still to do:

NO'C needs a helper for kids' planting area; need more volunteers.

PW to collect and return marquee.

CF to invite VIPs, including Pathways.

CF to ask plot holders to distribute leaflets via Facebook.

PW to email CF with roads that need leaflets but get missed.

RA to get Costco card.

CF to talk with SC re welcome banner.

CF to follow up IW's choir offer.

EP to do laminated posters for fence.

EP to order holders for plot awards.

PW to book face painter.

EP to collect unwanted plates, order biodegradable coffee cups, and buy trial of branded reusable cold drink cups for Halloween (SC to supply artwork.)

EP to do display for communal plot.

Absentee gardening

It was unanimously agreed that absentee gardeners should be asked to relinquish their plots.

Publicity/Social media

CF to close twitter account.

CF to continue to seek access to Save Northfield Allotments FB page.

IT

PW to ask JW to: Enable all committee members to access Google drive using EDAS email addresses; Set up committee@ealingdean.co.uk email for PW to administer; Set up EDAS email on PW's laptop; Create EDAS email addresses for RA and NC.

CF to add RA and NC to WhatsApp group.

Cultivating Ealing

The judges have visited and will return in mid-July.

We will need to ensure that paths remain tidy after the Open Day.

Sundries

CF to buy essential tools.

PW to buy printer/toner.

CF to check size of shed being offered to site.

PW to get light bulb changed in northern toilet.

Newsletter contents

PW Open Day - flag up volunteer gaps, June 29 volunteer day, leaflets, posters, evening BBQ, Cultivating Ealing.

CF to ask about interest in July 7 evening BBQ on Facebook.

Communal plot

TS to stake out proposed areas.

Roles and responsibilities

Christina distributed a list of roles and responsibilities for committee members to think about.

Next meeting: Wednesday July 10, 7.30pm, The Forester