

EALING DEAN ALLOTMENTS SOCIETY

MINUTES of meeting 12 October 2022, 7.30pm, The Forester upstairs room

Present: Penny Wark (chair), Richard Ashcroft, Claire Bates, Jane Morris, Dominic Small, Jon Wilkins

In attendance for item 1: Christina Fox

Halloween (3-7pm Saturday 29 October)

Ticket Sales

- about 2300 sold to date
- laminated 'ticket only event' notices for outside fence

Facebook Campaign is working well.

Volunteers

- just a few slots left to fill
- pumpkin team leader and clear up team needed
- RA to source pumpkins, PW and CF to buy, PW to run carving workshops

Portaloos

- invoice received for these
- to be located alongside 195 – DS to supply planks as needed
- composting toilets and portaloos to be available with minimal signage for composting toilets

St John Ambulance

- cost less than expected (£96+VAT)
- treatment area needed – gazebo with sides
- laminated signage needed
- consider buying another gazebo after this event

Ticket Tailor Scanning App CF to send names and email addresses of people on the main gate to RA.

Guests have been invited to the event, and asked to bring their email invitation to show on entry.

Risk Assessment action points are ongoing and will be met.

Posters, Signage and Leaflets

- posters have been sent to print
- signs across the site starting to be put in place
- leaflets probably not needed

Gas Bottles to be checked (DS).

Costco Trip

- to happen a few days before the event (RA and PW)
- need more insulated cups
- ask RA and PW for any items needed

Cakes

- invitation to make and bring cakes to go out about 10 days before the event via email and Facebook
- bakers asked to supply list of ingredients

Wheelchair Access - with regret the site is not suitable for wheelchairs.

Map and Site Information to be emailed to ticket holders before the event.

Baguettes to be ordered by RA.

Money Matters

- cash and cards to be used
- JW to supply cash floats
- three card terminals to be available for 194 stalls

Tickets

- there is an option to move a limited number of tickets between time slots if necessary
- no cash entry at the gate
- if there are spare tickets on the day, people can buy them on their phones and get QR code to show

Lighting

- JW to supply and fit lights for stalls on 194
- RA to investigate whether portaloos have lighting and buy lanterns as needed
- CF to provide lanterns for composting toilets and portaloos

Minutes of Last Meeting

These were approved.

Plots rented/available.

- the site is fully rented
- 359 on the waiting list
- gardening club plots in the process of being let

Maintenance Morning (5 November)

- mowing and strimming
- trimming hedgerow especially privet
- 228 remove ivy from tree except section overhanging plot, so as to give maximum light to 230A
- 202A tree stump to be removed
- 226A branches on walnut tree to be shortened
- pumpkin trail clear up as needed

Break In to site (13 September)

- ploholders have been asked to report individually to police
- case is likely to be closed
- ploholders have been advised not to keep items of value on their plots

Pathways have commissioned a gardener to cut back vegetation on Radbourne Walk.

Plot Marking 191, 156A and 168A to be marked (RA and DS).

Tenancy and Cultivation Guidelines revisions have been completed for Pathways to approve – PW to follow up with Haslemere.

Development of Communal Plot is on hold due to lack of availability of contractors.

EDAS Email

- JW to migrate EDAS email to Krystal on 30 October
- passwords to be re-set

Website development is ongoing by JW and CB.

Mail Chimp Contents

- maintenance morning
- thanks

Next Meeting Wednesday 9 November 7.30pm at the Foresters (upstairs).