

EALING DEAN ALLOTMENTS SOCIETY  
MINUTES September 9 2019, 7.30pm, The Forester

Present: Christina Fox, Penny Wark, Tana Scott, Emma Payler-Lodge, Richard Ashcroft, Dominic Small

Apologies for absence: Navroz Chandon

The **minutes** of the previous meeting were agreed. Matters arising:

TS has written our Bee agreement, which will be between the plot holder and EDAS. Cultivating Ealing have given us Highly commended.

PW and DS spoke with a plot holder re absentee gardening. Follow up email sent.

Another plot holder has moved from half plot to Gardening Club.

*CF to redesign allotment application form*

*CF to buy essential tools*

*CF to put Accident log book with First Aid kit*

*CF to research H&S practice at Council allotments*

*RA to follow up Colin Bibra sponsorship offer*

**Chair's report:**

Three plots and two gardening club plots have been rented out.

CF was sorry to report the death of Adrienne Harris Plot 239B. Adrienne was one of our longest serving plottolders having the same plot for around 30 years. PW will deliver flower donations from various plots to the funeral.

The plot holders BBQ was a success but it was a shame others didn't attend because they didn't see the notice on the gate.

We now have guidelines jointly agreed by Haslemere – fully endorsed by Pathways.

Two letters from plot holder XXX have been discussed with Pathways.

Halloween preparations are underway.

Matters arising:

Plot XXX: After much discussion, the committee unanimously agreed that the tenancy should be terminated.

*CF to post new guidelines on website*

*PW to update Structure permission letter and write Tree permission letter*

*CF to write to XXX*

**Maintenance**

October 5 volunteer day tasks: Tidy maintenance plot, bonfire, weed, rake and seed plant stall area, strim and mow communal areas, strim north end of Radbourne Walk.

Extra volunteer day to be organised on October 19.

Communal plot: £700 estimated for metal for marquee. CF continues to drive research into metal/wood options and costings.

*DS to buy plastic path grids and install*

*TS to measure/check boundary at rear of 178A, plus 239B*

*TS to research tyre disposal*

*All committee members to report maintenance issues to EP: 1. Jobs to be done; 2. Jobs completed*

### **Secretary's report**

*TS to ask independent auditor about revised AGM timeline*

*PW to sort out committee@ email*

### **Treasurer's report**

Site management balance as at 9 September 2019: £3225.58

Northfield Ward has donated £1000 for communal area chairs.

### **Halloween**

CF held a planning meeting and has team leaders in place. The location of stalls/activities etc will follow the Summer Open day other than Produce, which will be in the Plant stall area.

*CF to do Halloween rallying email - date, volunteers, cakes and preserves*

*EP to ask NO'C about borrowing re-useable cups from Fielding School*

### **Website/Social media**

RA suggested fresh start on website.

*CF to send EP list of winning plots*

*EP to put pictures of winning plots, plus Halloween 2018 on website*

*RA to talk with JW re changing website name to Northfields Allotments*

*CF to close Twitter account*

*CF to get social media passwords and pass to KA*

*DS to work on changing FB page name to Friends of Northfields Allotments*

### **Theft**

*CF, EP and DS to meet with individual concerned.*

### **Newsletter contents**

*PW to send newsletter: Summer open day takings, Skip, 3 strikes and out consultation; group communication consultation*

## **AOB**

*RA to revise roles and responsibilities document*

*EP to research weatherproof notice board for communal plot*

*DS to do Hot Composting workshop in spring*

**Next meeting: Monday October 14, 7.30pm, The Forester**